

Dakota County Board of Commissioners
Monday, February 3, 2025
3:00 p.m. Regular Business Meeting
County Board Meeting Room, First Floor
Dakota County Courthouse, Dakota City, Nebraska

Chair Hohenstein called the meeting to order at 3:00 p.m. Pledge of Allegiance was recited. Present at Roll Call: Hohenstein, Rodriguez, Van Berkum, Bousquet Absent: Reed and County Attorney, Kim Watson. Also present was Cherie Conley, County Clerk, acting as Board Secretary. The location of the Open Meetings Act was noted.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL – *Excused Absence*

A current copy of the *Open Meetings Act* is posted on the west wall near the entrance of the County Board Meeting Room and is available for review by all citizens in attendance.

The Dakota County Board of Commissioners reserves the right to adjust the order of items on this agenda if necessary.

1. PUBLIC COMMENT. The Board of Commissioners will hear comments about any item not on the agenda. The Chair has the discretion to limit the time of comment.
2. CONSENT AGENDA *Any individual item may be removed by a Commissioner for special discussion and consideration. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners.*
 - a. Approval of the previous meeting minutes – January 21, 2025.
 - b. Approval of payroll claims for January 19 to February 1, 2025.
 - c. Approval of payroll accounts payable claims
 - d. Approval of monthly accounts payable claims(if any)
 - e. Approval of Quarterly Report – Veterans Service Officer
3. NEW BUSINESS & RESOLUTIONS
 - a. Aaron Clark, Nextlink Internet, to present updates on the buildout progress of the Broadband Development for Dakota County.
 - b. Brent Niese, Summit Carbon Solutions, to provide the Board with an update on the Summit Carbon Solution's project.
 - c. Kim Hansen, Dakota County Victim Assistance Program, requesting approval to apply for the VOCA Grant and Chair to sign resolution.
 - d. County Treasurer Office requesting Board approval of Resolution 25C-002 releasing pledged securities.
 - e. Board to approve Resolution 25C-003 Rescinding Resolution 25C-001 as Jeff Reed is already on the Rural Fire Agency board.
 - f. Approve Resolution 25C-004 to make the appointment of the County representative to the governing board of the Dakota County Public Safety Services Agency-Martin Hohenstein.
 - g. Andrew Forney, D.A. Davidson, requesting approval of Resolution 25C-005 approving, adopting, ratifying, and affirming the execution of a lease-purchase agreement with NACO Leasing Corporation for acquisition of property—Road Dept lease purchases for a Case Wheel Loader 921 G2 ZBAR (\$244,477.00) and a 2025 John Deere 772GP 275HP Motor Grader (428,095.00) for a total of \$684,203.47 with expenses at 4.5% interest.
 - h. Approve renewal of the EAP (Employee Assistance Program) contract for services between Dakota County and MercyOne Occupational Health effective March 1, 2025, to March 1, 2026 and continue offering 6 counseling sessions at \$2.06 per employee per month.
 - i. Board to approve Planning & Zoning membership appointments – one appointment to the following geographical areas: (1) Village of Hubbard, (2) Rural/Village of Homer and (3) Village of Jackson for a 3-year term February 2025 to February 2028.
4. OLD BUSINESS AND MISCELLANEOUS
 - a. Jolene Gubbels, Highway Superintendent – Road Report
 - b. Theresa Grove, Health Department Director – Quarterly Report
5. COMMISSIONER COMMITTEE REPORTS
6. MAIL AND/OR EMERGENCY BUSINESS
7. ADJOURNMENT

Commissioner Bousquet moved, seconded by Commissioner Van Berkum to excuse Commissioner Reed from the meeting. ROLL CALL VOTE: Rodriguez-Yes, Van Berkum-Yes, Bousquet-Yes, Hohenstein-Yes. UNANIMOUS MOTION CARRIED.

Chair Hohenstein called for Public Comment: Lou Franco-South Sioux City addressed the Board regarding her concerns with the current Joint County/City of South Sioux City Law Enforcement Center Agreement. She questioned Article 5 purchasing agreement, how the ½ share costs are being tracked and the County should be reviewing all claims paid as these are taxpayer dollars.

Chair Hohenstein called for Consent Agenda items. Chair Hohenstein explained that he went through the payroll claims and accounts payable claims and everything was in order. Commissioner Van Berkum moved, seconded by Commissioner Bousquet to approve the consent agenda items: (a) approval of the previous meeting minutes – January 21, 2025; (b) approval of payroll claims for January 19 to February 1, 2025; (c) approval of payroll accounts payable claims; (d) approval of

accounts payable claims-none; and (e) Approval of Veterans Office quarterly report. ROLL CALL VOTE: Van Berkum-Yes, Bousquet-Yes, Hohenstein-Yes, Rodriguez-Yes, Reed-Absent. UNANIMOUS MOTION CARRIED.

Payroll: General Fund Employer: Gross Salaries-\$197,160.50; Net Pay-\$141,381.20; Total Retirement-\$14,153.14; Total FICA-\$14,606.71; Health Plan-\$45,360.00; Dental Plan-\$1,640.00; Life Insurance-\$217.40; Richard Bousquet-\$1,225.62; Martin Hohenstein-\$1,271.77; Jeffrey Reed-\$1,225.62; Rogelio Rodriguez Villalobos-\$1,225.62; Brian Van Berkum-\$1,225.62; Cherie Conley-\$2,549.99; Robin Hansen-\$1,519.20; Paola Ledesma-\$1,652.64; Kathy Abbe-\$1,502.40; Khen Chu-\$1,280.00; Maria Garcia-\$1,346.40; Stephanie Gatzemeyer-\$2,549.99; Jalissa Hattig-\$1,657.60; Brenda Landaverde-\$1,420.00; Emily McNaughton-\$1,346.40; Debera Benton-\$1,540.00; Christy Abts-\$2,549.99; Melissa Collins-\$1,817.95; Joseph O'Neil-\$636.00; Karen Becerra-\$1,744.80; Katherine Wiltgen-\$2,549.99; Louvontree Hunter-\$3,615.82; Debra Jensen-\$1,781.60; Samantha Mitchell-\$1,378.40; Rodney Soole-\$2,307.20; Todd Uhl-\$1,920.00; Tammy Dunn Peterson-\$1,606.78; Angelica Antonio Flores-\$2,447.20; Shaun Bird-\$2,938.16; Timothy Decker-\$2,766.78; Brian Ellinger-\$2,592.80; Penny Epting-\$2,681.93; Brian Fernau-\$2,237.35; Tyler Fulkerth-\$2,790.90; Jeremy Gilpin-\$2,828.71; Martin Guerrero-\$2,722.72; Melvin Harrison III-\$2,880.52; Jason James-\$2,856.70; Kimberly Johnson-\$1,134.60; Jared Junge-\$2,563.99; Christopher Kleinberg-\$3,185.79; Jose Magana-\$2,565.80; Keaton Mueller-\$2,447.20; Gregory Nyhof-\$2,781.24; Jonathan Romo-Rodriguez-\$2,567.14; Mardi Schnee-\$1,384.80; Sarah Hammond-\$2,588.01; Shantel Krull-\$1,155.70; Debra Schmiedt-\$10,559.84; Kimberly Watson-\$3,981.55; Alexandra Wolf-\$1,380.00; Jacob Acero-\$1,845.63; Summer Adair-\$1,687.56; Shaelee Barreras-\$2,921.25; Dillon Blackbird Villacres-\$2,123.28; Ismael Castro-\$1,986.66; Timathey Chamberlain-\$2,046.36; Charlotte Coleman-\$809.60; Ruby De La Torre-\$1,889.16; Adilene Delgadillo Alvarez-\$810.35; Elisabet DeRoin-\$2,346.05; Cody Epting-\$2,291.40; Rebekah Epting-\$2,308.38; Jennifer Fuentes-\$2,265.37; Jonathan Gray-\$2,140.22; Kara Groetken-\$1,875.20; McKenna Hammer-\$1,694.14; Todd Hammer-\$2,567.42; Adam Hough-\$2,070.00; Dustin Johnson-\$2,012.76; Terry Johnson-\$2,637.54; Brandon Long-\$2,349.34; Jennifer Marquez-\$2,398.27; Skyler Miner-\$1,967.40; Kelsey O'Neill-\$2,570.83; Jaime Perez-Rojas-\$1,699.56; Kimberly Peterson-\$1,885.97; Cesar Ponce Robles-\$2,049.24; Michele Rohde-\$1,715.46; Jeremy Russell-\$2,105.28; Jerry Santos-\$2,141.04; Jennifer Svendsen-\$3,105.91; Armando Valerio-\$1,827.60; Randall Walsh-\$2,662.58; Deanna Hagberg-\$2,266.37; Jolene Gubbels-\$2,174.18; Jennifer Ankerstjerne-\$1,500.20; Theresa Grove-\$2,529.60; Johanna Marquez-\$1,331.20; Courtney Swick-\$1,565.42; Nicholas Nieman-\$2,499.89; **General Fund Employee:** Federal Tax-\$13,275.05; State Tax-\$6,599.60; Soc Sec-\$11,838.12; Medicare-\$2,768.59; Extra Fit-\$1,506.00; Extra Sit-\$490.00; Retirement-\$9,776.03; Health Plan-\$3,550.00; Dental Plan-\$546.00; Colonial Health-\$194.73; Sheriff Union Dues-\$850.00; Colonial Life/Disability-\$54.00; Deferred Comp-\$690.00; Garnishments-\$1,538.07; Flex Plan Medical-\$1,073.08; Flex Dependent Care-\$208.33; VSP Vision Prem-\$391.64; Legal Shield-\$128.61; Liberty Nat'l Pretax-\$112.05; Liberty Nat'l Post tax-\$41.96; VSP Vision Base-\$147.44; **Road Fund Employer:** Gross Salaries-\$15,347.10; Net Pay-\$11,551.12; Retirement-\$1,035.90; Total FICA-\$1,168.05; Health Plan-\$4,480.00; Dental Plan-\$160.00; Life Insurance-\$19.51; Robert Hacker-\$1,960.80; Scott Jorgneson-\$1,924.80; David Kneiff-\$1,948.80; Kimon Litras-\$1,984.80; Tanya Orr-\$1,844.80; Dean Pallas-\$2,028.80; Colton Stallbaum-\$1,729.50; Gunner Stanwick-\$1,924.80; **Road Fund Employee:** Federal Tax-\$1,110.42; State Tax-\$519.44; FICA-\$946.65; Medicare-\$221.40; Extra Fit-\$25.00; Retirement-\$690.65; Colonial Health-PreTax-\$38.23; Road Union Dues-\$165.00; VSP Vision Prem-\$19.16; Legal Shield-\$38.89; Liberty National PreTax-\$6.50; VSP Vision Base-\$14.64; **Health Planning Grant Employer 2502:** Gross Salaries-\$1,622.40; Net Pay-\$1,222.38; Retirement-\$109.51; Total FICA-\$120.29; Health Plan-\$560.00; Life Insurance-\$2.55; Chloe Coover-\$1,622.40; **Health Planning Grant Employee 2502:** Federal Tax-\$101.52; State Tax-\$55.20; FICA-\$97.49; Medicare-\$22.80; Retirement-\$73.01; Flex Plan Medical-\$50.00; **Health Program Grant Employer 2504:** Gross Salaries-\$1,910.10; Net Pay-\$1,503.82; Retirement-\$118.58; Total FICA-\$143.31; Health Plan-\$560.00; Dental Plan-\$20.00; Life Insurance-\$2.55; Mohamud Ibrahim-\$153.30; Yesica Saldana Cisneros-\$1,756.80; **Health Program Grant Employee 2504:** Federal Tax-\$98.68; State Tax-\$48.57; FICA-\$116.15; Medicare-\$27.16; Retirement-\$79.06; Dental Plan-\$21.00; VSP Vision Base-\$15.66; **Juvenile Services Aid Employer 2507:** Gross Salaries-\$1,667.25; Net Pay-\$1,381.99; Retirement-\$112.54; Total FICA-\$124.74; Dental Plan-\$20.00; Life Insurance-\$2.55; Kristin Robinette-\$1,667.25; **Juvenile Services Aid Employee 2507:** Federal Tax-\$0.00; State Tax-\$48.83; FICA-\$101.10; Medicare-\$23.64; Retirement-\$75.03; Dental Plan-\$21.00; VSP Vision Prem-\$15.66.

Payroll Accounts Payable: General Fund: Collection Service Center, garnishment-\$564.45; Colonial Life & Accident, life insurance premium-\$248.73; Dental Account, premium-\$2,186.00; FSA Dep Care - \$208.33; FSA Medical - \$1,073.08; Health Plan, premium-\$48,910.00; Fraternal Order of Police #49, union dues-\$850.00; Federal Withholding, federal taxes-\$14,781.05; Globe Life Liberty, premium-\$154.01; Hawkeye Adjustment Service, garnishment - \$207.01; Legalshield, premium-\$128.61; Life Insurance, premium-\$217.40; Nationwide Retirement Solutions, contributions-\$690.00; Nebraska Child Support, garnishments-\$766.61; Neb Dept of Revenue, state taxes-\$7,089.60; Point C COE, renewal premium - \$327.00; Principal Life, premiums-\$2,691.59; Ameritas Retirement, contributions-\$23,929.17; Social Security, FICA & MEDI-\$29,213.42; VSP, premium-\$549.08. **Road Fund:** Colonial Life & Accident, life insurance premium-\$38.23; Dental Account, premium-\$160.00; Health Plan, premium-\$4,480.00; Federal Withholding, federal taxes-\$1,135.42; Globe Life Liberty, premium-\$6.50; Legalshield, premium-\$38.89; Life Insurance, premium-\$19.51; Neb Dept of Revenue, state taxes-\$519.44; Nebraska Public Empl Local 251, union dues-\$165.00; Ameritas Retirement, contributions-\$1,726.55; Social Security, FICA & MEDI-\$2,336.10; VSP, premium-\$33.80; **Insurance Fund 1275:** Mid-American Benefits, administrative fees-\$31,531.24; Mid-American Benefits-medical claims \$86,275.44; Point C FSA WD, flex spending-\$1,505.76; VSP-Cobra-\$19.17; **Health Fund 2502:** DC FSA-medical claims-\$50.00; Medical Account, premium-\$560.00; Federal Withholding, federal taxes-\$101.52; Life Insurance, premium-\$2.55; Neb Dept of Revenue, state taxes-\$55.20; Principal Life, premiums -\$23.90; Ameritas Retirement, contributions-

\$182.52; Social Security, FICA & MEDI-\$240.58; **Health Fund 2504:** Dental Account, premium-\$41.00; Health Plan, premium-\$560.00; Federal Withholding, federal taxes-\$98.68; Life Insurance, premium-\$2.55; Neb Dept of Revenue, state taxes-\$48.57; Principal Life, premium-\$25.88; Ameritas Retirement, contributions-\$197.64; Social Security, FICA & MEDI-\$286.62; VSP, premium-\$15.66; **Juvenile Services Fund 2507:** Dental Account, premium-\$41.00; Life Insurance, premium-\$2.55; Neb Dept of Revenue, state taxes-\$48.83; Principal Life, premium-\$23.87; Ameritas Retirement, contributions-\$187.57; Social Security, FICA & MEDI-\$249.48; VSP, premium-\$15.66.

Aaron Clark, Nextlink Internet, presented updates on the buildout progress of the Broadband Development for Dakota County. He explained the government programs in place to help with this project.

Brent Niese, Summit Carbon Solutions, provided the Board with an update on the Summit Carbon Solution's project as they continue to work on getting proper permits and working with first responders and Boards across Nebraska.

Kim Hansen, Dakota County Victim Assistance Program, not able to attend the meeting.

Commissioner Hohenstein moved, seconded by Commissioner Van Berkum to approve Resolution 25C-002 Releasing Pledged Securities to Bank First. ROLL CALL VOTE: Bousquet-Yes, Hohenstein-Yes, Rodriguez-Yes, Van Berkum-Yes, Reed-Absent. UNANIMOUS MOTION CARRIED.

RESOLUTION 25C-002

APPROVAL OF PLEDGED SECURITIES RELEASE

WHEREAS, the County Treasurer may deposit in any bank, capital stock financial institution, or qualifying mutual financial institution of the county in which she is treasurer in excess of the amounts authorized in §77-2318 and guaranteed by the Federal Deposit Insurance Corporation (FDIC) plus the maximum amount of the bond given by such bank; and

WHEREAS, the following depository secures the deposits by giving security for excess funds as provided in the Public Funds Deposit Security Act as authorized in §77-2318.01:

THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Dakota County, Nebraska, that **BANK FIRST** be permitted to Release the following securities, held in escrow by the Dakota County Treasurer (trustee) to secure deposits in the County in said bank, to wit:

Union Bank & Trust
Pledge Cusip # 78442GJH0
Amount \$2,000,000.00
Maturity Date 12/17/2068

APPROVED AND ADOPTED this 3rd day of February, 2025.

Commissioner Bousquet moved, seconded by Commissioner Van Berkum to approve Resolution 25C-003 Rescinding Resolution 25C-001 as Jeff Reed is already on the Rural Fire Agency board. ROLL CALL VOTE: Hohenstein-Yes, Rodriguez-Yes, Van Berkum-Yes, Bousquet-Yes, Reed-Absent. UNANIMOUS MOTION CARRIED.

RESOLUTION 25C-003

RESOLUTION OF RESCINDING RESOLUTION 25C-001

APPOINTING DAKOTA COUNTY PUBLIC SAFETY SERVICES AGENCY

WHEREAS, Dakota County (County) has an Interlocal Cooperation Act Agreement with the Dakota County Public Safety Services Agency (Agency), and;

WHEREAS, a resolution of appointment is required to appoint a County representative to the governing board of the Agency;

WHEREAS, the County Board desires to rescind Resolution 25C-001 as the original appointment of Jeff Reed will be reassigned.

BE IT RESOLVED by the Board of Commissioners for Dakota County, Nebraska, hereby **rescinds** the original Resolution 25C-001 appointing Jeff Reed, as the elected official of the County, to serve as the County representative on the governing board of the Agency as he already serves in this capacity for the Rural Fire Department Agency.

Passed and approved this 3rd day of February, 2025.

Commissioner Bousquet moved, seconded by Commissioner Rodriguez to approve Resolution 25C-004 to make the appointment of the County representative to the governing board of the Dakota County Public Safety Services Agency-Martin Hohenstein. ROLL CALL VOTE: Rodriguez-Yes, Van Berkum-Yes, Bousquet-Yes, Hohenstein-Yes, Reed-Absent. UNANIMOUS MOTION CARRIED.

RESOLUTION 25C-004

RESOLUTION OF APPOINTMENT

DAKOTA COUNTY PUBLIC SAFETY SERVICES AGENCY

WHEREAS, Dakota County (County) has an Interlocal Cooperation Act Agreement with the Dakota County Public Safety Services Agency (Agency), and;

WHEREAS, a resolution of appointment is required to appoint a County representative to the governing board of the Agency.

BE IT RESOLVED by the Board of Commissioners for Dakota County, Nebraska, to appoint Martin Hohenstein, an elected and currently serving official of the County, to serve as the County representative on the governing board of the Agency.

Passed and approved this 3rd day of February, 2025.

Andrew Forney, D.A. Davidson, appeared before the Board with the lease purchase information and requested approval of Resolution 25C-005 approving, adopting, ratifying, and affirming the execution of a lease-purchase agreement with NACO Leasing Corporation for acquisition of property—Road Dept lease purchases for a Case Wheel Loader 921 G2 ZBAR (\$244,477.00) and a 2025 John Deere 772GP 275HP Motor Grader (428,095.00) for a total of \$684,203.47 with expenses at 4.5% interest. Commissioner Hohenstein moved, seconded by Commissioner Van Berkum to approve Resolution 25C-005 approving, adopting, ratifying, and affirming the execution of a lease-

purchase agreement with NACO Leasing Corporation for acquisition of property—Road Dept Case Wheel Loader 921 G2 ZBAR (\$244,477.00) and a 2025 John Deere 772GP 275HP Motor Grader (428,095.00) for a total of \$684,203.47 with expenses at 4.5% interest. ROLL CALL VOTE: Van Berkum-Yes, Bousquet-Yes, Hohenstein-Yes, Rodriguez-Yes, Reed-Absent. UNANIMOUS MOTION CARRIED.

**THE COUNTY OF DAKOTA, NEBRASKA
RESOLUTION NO. 25C-005**

A RESOLUTION APPROVING, ADOPTING, RATIFYING AND AFFIRMING THE EXECUTION AND PERFORMANCE OF A LEASE-PURCHASE AGREEMENT WITH NACO LEASING CORPORATION FOR ACQUISITION OF PROPERTY.

BE IT RESOLVED by the Board of Commissioners of The County of Dakota, Nebraska (the “County”), that this Board hereby approves and authorizes the acquisition of wheel loader and a motor grader by the County through a Lease-Purchase Agreement with NACO Leasing Corporation. The Lease-Purchase Agreement shall include the following terms, with such changes as are deemed reasonable or necessary by the Chair of the Board of Commissioners.

1. Principal Amount: \$684,203.47
2. Interest Rate: 4.500%
3. Payment Amount: Not to exceed \$78,248.20
4. Term: February 13, 2025 through January 15, 2030
5. Payment Frequency: semiannually on July 15 and January 15, beginning July 15, 2025

Settlement and closing of the Lease-Purchase Agreement shall be on or about February 13, 2025. NACO Leasing Corporation shall send payment to the equipment vendor or owner for acquisition of the property on the date on which NACO Leasing Corporation receives the signed Lease-Purchase Agreement and accompanying documents from the County.

BE IT FURTHER RESOLVED, that the Chair or Vice Chair of the Board of Commissioners and the County Clerk are hereby authorized and directed to sign the Lease-Purchase Agreement and related certificates and documents; and

BE IT FURTHER RESOLVED, that the Tax-Exempt Financing Compliance Procedure presented to the Board is hereby adopted and approved.

This Resolution shall be in full force and effect from and after its passage and all resolutions or orders, or parts thereof, in conflict with the provisions of this Resolution, are to the extent of such conflict, hereby repealed. This Resolution may be executed by electronic transmission and shall be regarded as an original.

PASSED: February 3, 2025, at Dakota City, Dakota County, Nebraska.

Commissioner Hohenstein moved, seconded by Commissioner Van Berkum to approve the renewal of the EAP (Employee Assistance Program) contract for services between Dakota County and MercyOne Occupational Health effective March 1, 2025 to February 28, 2026 and continue offering 6 counseling sessions at \$2.06 per employee per month. ROLL CALL VOTE: Bousquet-Yes, Hohenstein-Yes, Rodriguez-Yes, Van Berkum-Yes, Reed-Absent. UNANIMOUS MOTION CARRIED.

Commissioner Bousquet moved, seconded by Commissioner Hohenstein to appoint Planning & Zoning memberships as follows: Village of Hubbard – Ronald Collins, Rural/Village of Homer – Harold Moes; and Village of Jackson – Ron Gill for 3-year terms - February 2025 to February 2028. ROLL CALL VOTE: Hohenstein-Yes, Rodriguez-Yes, Van Berkum-Yes, Bousquet-Yes, Reed-Absent. UNANIMOUS MOTION CARRIED.

Jolene Gubbels, Highway Superintendent, presented the Bi-weekly Road Report for January 19, 2025 to February 1, 2025. Total Road Maintenance – 89 hours; gravel hauling – 85 hours; total tons hauled – 1440.37. No Road concerns. The new motor grader and wheel loader should arrive in April. Chair Hohenstein asked that Commissioners Bousquet and Reed meet with Ms. Gubbels to look at K Avenue water issue and research possible fixes.

Theresa Grove, Health Department Director, gave a quarterly report. Last quarter they vaccinated 414 kids/adults. They continue to work on grants with a couple ending soon. Received a \$10,000 grant which will enable Heartland Counseling to go into schools to help children cope with issues. They will also be receiving a grant for \$337,795.04 from the state to help with infectious diseases and conditions of public health significance. They have partnered with Nebraska Cancer Coalition to help provide outreach for cancer patients and survivors.

Commissioner Committee Reports: Chair Hohenstein reported that he attended the Veterans Oversight meeting and reported that Nick Nieman is doing a great job.

Mail and/or Emergency Business: Board received a copy of a letter from the Nebraska Judiciary Committee regarding the possibility of the State taking over the Clerk of District Court office, a letter from SIMPCO regarding next years dues, and a copy of the annual Jail Standards report.

Commissioner Van Berkum moved to adjourn the meeting. All in favor. Chair Hohenstein adjourned the Board of Commissioners meeting of February 3, 2025, at 3:50 p.m.

Dakota County Board of Commissioners

Martin Hohenstein Chair

Cherie Conley, County Clerk/Secretary