

Dakota County Board of Commissioners  
Monday, January 22, 2024  
3:00 p.m. – Re-organizational Business Meeting  
County Board Meeting Room, First Floor  
Dakota County Courthouse, Dakota City, Nebraska

Chair Hohenstein called the meeting to order at 3:00 p.m. with the Pledge of Allegiance having been said at the prior meeting. Present at Roll Call: Giese, Love, Van Berkum, Hohenstein, Launsby. Absent: None. Also present was Kim Watson, County Attorney and Cherie Conley, County Clerk, acting as Board Secretary. The location of the Open Meetings Act was noted.

CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL – *Excused Absence*

A current copy of the *Open Meetings Act* is posted on the west wall near the entrance of the County Board Meeting Room and is available for review by all citizens in attendance.

*The Dakota County Board of Commissioners reserves the right to adjust the order of items on this agenda if necessary.*

1. RE-ORGANIZATION
  - a. Nominations for Chairperson §23-156
  - b. Nominations for Vice-Chair
2. PUBLIC COMMENT. The Board of Commissioners will hear comments about any item not on the agenda. The Chair has the discretion to limit the time of comment.
3. CONSENT AGENDA *Any individual item may be removed by a Commissioner for special discussion and consideration. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners.*
  - a. Approval of the previous minutes – December 26, 2023
  - b. Approval of the previous emergency meeting minutes – January 8, 2024
  - c. Board to approve the payroll claims for January 7 to 20, 2024
  - d. Approval of payroll accounts payable claims
  - e. Approval of accounts payable claims if applicable
  - f. Approval of Officials Reports- Register of Deeds, County Clerk & Clerk of District Court
  - g. Approval of Quarterly Reports- Jail and Sheriff
  - h. Approve Noxious Weed Annual Reports
  - i. Approve the removal of Robert Giese from the accounts at F & M Bank and add new Chairperson, and keep Cherie Conley, County Clerk as primary signer and Paola Ledesma, Deputy County Clerk as secondary signer
  - j. Approval to designate the following banks as depositories for Dakota County with the maximum deposit being governed by securities pledged by each institution: First Community Bank, Homer; F&M Bank, South Sioux City; First Nebraska Bank, Valley; BankFirst Bank, South Sioux City; Siouxland Bank, South Sioux City; Nebraska Public Agency Investment Trust (NPAIT), Union Bank & Trust, Lincoln.
  - k. Approval of the date and time of regular Commissioner meetings as bi-weekly starting from today; start time as 3:00 PM. with meetings to be held on Monday, or Tuesday if Monday is a holiday. Chair reserves the right to make exception for an unforeseen circumstance (Nov 25 & Dec 23, 2024 move meeting to 9:00 a.m. as are Holiday weeks.)
  - l. Approval and establishment of the following dates for County Holidays in 2024: \*

Jan 1, 2024 – New Year’s Day	Nov. 11, 2024 – Veterans Day
Jan. 15, 2024 - Martin Luther King Jr. Day	Nov. 28, 2024 - Thanksgiving Day
Feb. 19, 2024 - President’s Day	Nov. 29, 2024 – Day after Thanksgiving
May 27, 2024 - Memorial Day	Dec 24, 2024 – ½ Day Christmas Eve Day
July 4, 2024 – Independence Day	Dec 25, 2024 – Christmas Day
Sept. 2, 2024 - Labor Day	3 personal days + birthday in birthday month (4 days)

\*non-bargaining employees
  - m. Approval and designation of the *Dakota County Star* as the legal newspaper of the County for 2024.
  - n. Approval of posting the Board’s agenda on County website [www.dakotacountyne.org](http://www.dakotacountyne.org)
  - o. Approval and designation of County Government Day as Wednesday, October 9, 2024.
  - p. Renew Pop Machine Agreement between Dakota County Employee Association and the Dakota County Board of Commissioners.
  - q. Approval of the Dakota County Burial Policy last revised January 30, 2017.
  - r. Approval of the following Department Head Appointments:
    - Nicholas Nieman, Veterans Service Officer
    - Jolene Gubbels, Highway Superintendent, License #S-1698, Class A, Calendar Year 2024
    - Deanna Hagberg, Emergency Management Director
    - Theresa Grove, Health Department Director
    - Tim Lamprecht, County Surveyor, re-appoint to 4-year term expiring January, 2027
    - Joe O’Neill, Planning & Zoning Director

#### 4. NEW BUSINESS & RESOLUTIONS

- a. Kathy Wiltgen, Clerk of District Court, requesting Board approve Chair to sign the Certificate of Cost Allocation Plan allowable per Title 2 of the CFR, Part 200 Child Support indirect cost rate.
- b. Approve Resolution 24C-002 to make the appointment of the County representative to the governing board of the Dakota County Public Safety Services Agency – Scott Love.
- c. Dawn Bousquet, Treasurer, requesting approval of Resolution 24C-003 permitting pledged securities.
- d. Dawn Bousquet, Treasurer, requesting approval to disburse payment to Sheriff's office for a Distress Warrant that was processed incorrectly through the receipt process, from fund code E911 2910-349-55.
- e. Dawn Bousquet, Treasurer, requesting approval to correct miscellaneous receipts coded wrong with journal entries from E911 2910-349-55 to County General fund 0100-395-10.
- f. Dawn Bousquet, Treasurer, semi-annual report showing receipts and disbursements of the Treasurer's Office for the last preceding six months ending December 31. §33-117(3)
- g. Nick Nieman, Veteran Service Officer, requesting Board approve the Amended VetraSpec license for two more years. This amendment extends the original VetraSpec agreement through December 2025.
- h. Pat Wojcik, Siouxland Coalition Against Human Trafficking, to present and request the Board to adopt a Proclamation for Slavery and Human Trafficking Awareness and Prevention Month.
- i. Angela Abts, Nebraska Extension Office-Dakota County, to present the 2023 Annual Report.
- j. Open, review and award bid proposal for Audit services of all Dakota County Funds and offices for fiscal years ending June 30, 2024 and possibly two subsequent years.
- k. Review and award bid for Homer and Jackson Bridge Decking projects using ARPA funds.
- l. Board to review and approve bid for a Motor Grader.
- m. Review and award bid for Dakota County Bridge Inspections in 2024.
- n. Approve Resolution 24C-004 Employee Handbook effective 1-1-2024 amending by removing Section 9.8 Inclement Weather as this is addressed and clarified under Section 4.3 Emergencies.
- o. Board Chair to make appointments for members/employees/public to serve on the following boards and working committees:

##### Advisors to Various Boards:

- ❖ Area Agency for Aged Advisory Board (3-yr term to 2027) – Shawna Messerlie
- ❖ Area Agency on Aging Governing Board
- ❖ County Health Board
- ❖ Dakota County Public Safety Services Agency Governing Board (Res.24C-002)
- ❖ Goldenrod Regional Housing Agency (formerly NE Nebr. Joint Housing Agency)
- ❖ Northstar (formerly Region IV Developmental Disabilities)
- ❖ NE Nebraska Community Action Partnership
- ❖ Planning & Zoning
- ❖ RC&D (Nebraska Loess Hills Resource Conservation & Development Council)
- ❖ Region IV Mental Health Board
- ❖ SIMPCO Board of Directors
- ❖ SIMPCO Transportation MPO Policy Board

##### Member of Working Committee:

- ❖ Americans with Disabilities Act (ADA)
- ❖ Civil Defense (LEPC, PEP)
- ❖ Dakota County Rural Economic Development
- ❖ Emergency Closings
- ❖ Finance/Budget
- ❖ Growing Community Connections
- ❖ Highway 35 Committee
- ❖ KNNB (Keep Northeast Nebraska Beautiful)
- ❖ LEC (Law Enforcement Center)
- ❖ LEC (County Representative on the Joint Law Enforcement Center Board)
- ❖ Legislative
- ❖ Merit Commission
- ❖ Personnel/Policies
- ❖ Press Committee
- ❖ Property/Space Utilization
- ❖ Road Committee
- ❖ Safety Committee
- ❖ Storm Water Advisory Board
- ❖ Veterans Oversight Committee

5. OLD BUSINESS & MISCELLANEOUS

- a. Jolene Gubbels, Highway Superintendent - Road Report
- b. Sheriff Kleinberg / Elisabet DeRoin– Quarterly Jail Report (October, November, December).
- c. County Board shall make quarterly visit to county jail. §47-109
- d. Discuss and approve or deny project/s or purchases with monies from the American Rescue Plan Act (ARPA) relief funding.
  - B & G – Purchase and installation of Exit/Emergency lights – Rohan Electric

6. COMMISSIONER COMMITTEE REPORTS

7. MAIL AND/OR EMERGENCY BUSINESS

8. ADJOURNMENT

Chair Hohenstein called for nominations for Board Chairperson. Commissioner Launsby moved, seconded by Commissioner Love, to nominate Martin Hohenstein as Board Chairperson (no other nominations were made). ROLL CALL VOTE: Love-yes, Van Berkum-yes, Hohenstein-yes, Launsby-yes, Giese-yes. UNANIMOUS MOTION CARRIED.

Chair Hohenstein called for nominations for Board Vice-Chair. Commissioner Love moved, seconded by Commissioner Launsby, to nominate Robert Giese for Vice-Chair (no other nominations were made). ROLL CALL VOTE: Van Berkum-yes, Giese-yes, Launsby-yes, Hohenstein-yes, Love-yes. UNANIMOUS MOTION CARRIED.

Chair Hohenstein called for Public Comment. Dawn Bousquet, Treasurer, informed the Board that she had contacted First Community Bank requesting a better interest rate and agreed to a 5.43% rate as of 1-1-2024. Asked about getting Pamela Bourne on phone regarding email.

Chair Hohenstein called for approval of the consent agenda items. Chair Hohenstein informed there were a couple offices where the emergency pay on the timesheets was not in line with the provisions in the handbook where county employees are compensated for 16 hours when courthouse closes, and we ended up being closed for 20 hours. Other departments had employees designate 4 hours from one of their benefits (sick, vacation, comp, personal time) and we give those employees until 5:00 to determine which benefit to use for the 4 hours not covered by emergency pay. Dawn Bousquet, Treasurer, questioned the Board on this decision and asked if they wanted her to call Pamela Bourne. Meeting dates were discussed. Due to holidays Commissioner meetings on November 25 and December 23 will start at 9:00 a.m. Commissioner Love questioned Christmas Eve hours closing at noon or all day. Commissioner Love moved, seconded by Commissioner Giese to approve the consent agenda items: a. Approval of the previous minutes – December 26, 2023; b. Approval of the previous emergency meeting minutes – January 8, 2024; c. Board to approve the payroll claims for January 7 to 20, 2024, approving eligible employees up to 16 hours of emergency pay for those closed days due to snow and the remaining closed hours to be paid from employees choice of sick, vacation, personal time or comp time; d. Approval of payroll accounts payable claims; e. Approval of accounts payable claims; f. Approval of Officials Reports- Register of Deeds, County Clerk & Clerk of District Court; g. Approval of Quarterly Reports- Jail and Sheriff; h. Approve Noxious Weed Annual Reports; i. Approve the removal of Robert Giese from the accounts at F & M Bank and add new Chairperson, and keep Cherie Conley, County Clerk as primary signer and Paola Ledesma, Deputy County Clerk as secondary signer; j. Approval to designate the following banks as depositories for Dakota County with the maximum deposit being governed by securities pledged by each institution: First Community Bank, Homer; F&M Bank, South Sioux City; First Nebraska Bank, Valley; BankFirst Bank, South Sioux City; Siouxland Bank, South Sioux City; Nebraska Public Agency Investment Trust (NPAIT), Union Bank & Trust, Lincoln; k. Approval of the date and time of regular Commissioner meetings as bi-weekly starting from today; start time as 3:00 PM. with meetings to be held on Monday, or Tuesday if Monday is a holiday. Chair reserves the right to make exception for an unforeseen circumstance (Nov 25 & Dec 23, 2024 move meeting to 9:00 a.m. as are Holiday weeks.); l. Approval and establishment of the following dates for County Holidays in 2024:\*

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m. Approval and designation of the *Dakota County Star* as the legal newspaper of the County for 2024; n. Approval of posting the Board’s agenda on County website [www.dakotacountyne.org](http://www.dakotacountyne.org) ; o. Approval and designation of County Government Day as Wednesday, October 9, 2024; p. Renew Pop Machine Agreement between Dakota County Employee Association and the Dakota County Board of Commissioners; q. Approval of the Dakota County Burial Policy last revised January 30, 2017; r. Approval of the following Department Head Appointments:

- Nicholas Nieman, Veterans Service Officer
- Jolene Gubbels, Highway Superintendent, License #S-1698, Class A, Calendar Year 2024
- Deanna Hagberg, Emergency Management Director
- Theresa Grove, Health Department Director
- Tim Lamprecht, County Surveyor, re-appoint to 4-year term expiring January, 2027
- Joe O’Neill, Planning & Zoning Director

ROLL CALL VOTE: Giese-yes, Launsby-yes, Hohenstein-yes, Love-yes, Van Berkum-yes. UNANIMOUS MOTION CARRIED.

**Payroll: General Fund Employer:** Gross Salaries-\$182,590.30; Net Pay-\$131,981.46; Total Retirement-\$13,224.20; Total FICA-\$13,460.26; Health Plan-\$45,360.00; Dental Plan-\$1,620.00; Life Insurance-\$214.21; Robert Giese-\$1,200.60; Martin Hohenstein-\$1,246.75; Troy Launsby-\$1,000.60; Scott Love-\$1,200.60; Brian Van Berkum-\$1,200.60; Cherie Conley-\$2,487.80; Robin Hansen-\$1,460.80; Paola Ledesma-\$1,651.69; Kathy Abbe-\$1,444.80; Dawn Bousquet-\$2,487.80; Maria Garcia-\$1,294.40; Stephanie Gatzemeyer-\$1,776.00; Jalissa Hattig-\$1,444.00; Brenda Landaverde-\$1,365.60; Emily McNaughton-\$1,294.40; Debera Benton-\$1,480.80; Christy Abts-\$2,487.80; Melissa Collins-\$1,766.66; Joseph O'Neil-\$611.54; Karen Becerra-\$1,714.40; Katherine Wiltgen-\$2,487.80; Louvontree Hunter-\$3,527.63; Debra Jensen-\$1,712.80; Samantha Mitchell-\$1,325.60; Rodney Soole-\$2,240.00; Tammy Dunn Peterson-\$1,489.60; Angelica Antonio Flores-\$2,029.50; Shaun Bird-\$2,198.28; Russell Briggs-\$0.00; Timothy Decker-\$2,737.86; Brian Ellinger-\$2,518.40; Penny Epting-\$2,555.39; Brian Fernau-\$2,937.12; Tyler Fulkerth-\$2,831.28; Jeremy Gilpin-\$2,466.17; Martin Guerrero-\$2,615.40; Melvin Harrison III-\$2,798.64; Jason James-\$2,848.03; Kimberly Johnson-\$792.00; Jared Junge-\$2,506.74; Jaime Keatts-\$0.00; Christopher Kleinberg-\$3,108.08; Jose Magana-\$3,592.26; Keaton Mueller-\$2,164.85; Gregory Nyhof-\$2,925.73; Jonathan Romo-Rodriguez-\$2,432.23; Mardi Schnee-\$1,331.20; Ryne Sell-\$225.50; Joshua Townsend-\$2,385.95; Sarah Hammond-\$2,378.87; Shantel Krull-\$1,093.75; Melinda Sandvick (Wicks)-\$1,846.15; Debra Schmiedt-\$3,939.81; Kimberly Watson-\$3,884.44; Emma Wiebelhaus-\$1,400.00; Jacob Acero-\$1,817.72; Dillon Blackbird Villacres-\$232.56; Rebecca Broer-\$1,952.92; Ismael Castro-\$1,707.60; Timathey Chamberlain-\$2,357.98; Chassidy Compton-\$1,147.80; Ruby De La Torre-\$1,892.34; Elisabet DeRoin-\$1,941.37; Jesse Doelle-\$1,749.33; Cody Epting-\$1,162.80; Rebekah Epting-\$1,162.80; Jennifer Fuentes-\$2,026.32; Jonathan Gray-\$2,169.51; Kara Groetken-\$2,321.01; Todd Hammer-\$2,418.39; Adam Hough-\$1,876.29; Joellen John-\$1,742.76; Dustin Johnson-\$1,733.08; Terry Johnson-\$2,268.86; Brandon Long-\$2,293.88; Jennifer Marquez-\$1,986.66; Skyler Miner-\$1,914.34; Keaton Mueller-\$0.00; Kelsey O'Neill-\$2,175.41; Jaime Perez-Rojas-\$766.95; Kimberly Peterson-\$1,764.95; Adrian Ramos-\$2,010.37; Adolfo Raya-\$1,966.32; Michele Rohde-\$1,554.46; Angel Ruelas Hernandez-\$770.98; Jeremy Russell-\$1,703.58; Jerry Santos-\$1,887.36; Jennifer Svendsen-\$3,410.57; Randall Walsh-\$2,560.17; Deanna Hagberg-\$2,143.20; Jolene Gubbels-\$3,062.88; Jana Adam-\$252.42; Jennifer Ankerstjerne-\$1,680.98; Theresa Grove-\$2,408.00; Johanna Marquez-\$1,040.00; Courtney Swick-\$1,610.46; Nicholas Nieman-\$2,000.22; **General Fund Employee:** Federal Tax-\$10,922.79; State Tax-\$6,220.29; Soc Sec-\$10,909.00; Medicare-\$2,551.26; Extra Fit-\$1,166.00; Extra Sit-\$455.00; Retirement-\$9,168.50; Health Plan-\$3,800.00; Dental Plan-\$504.00; Colonial Health-\$253.04; Sheriff Union Dues-\$450.00; Colonial Life/Disability-\$54.00; Deferred Comp-\$590.00; Garnishments-\$1,331.06; Flex Plan Medical-\$975.87; Flex Dependent Care-\$416.66; VSP Vision Prem-\$430.23; Legal Shield-\$109.14; Liberty Nat'l Pretax-\$152.66; Liberty Nat'l Post tax-\$41.97; VSP Vision Base-\$107.37; **Road Fund Employer:** Gross Salaries-\$27,800.81; Net Pay-\$20,040.17; Retirement-\$1,876.55; Total FICA-\$2,094.29; Health Plan-\$5,040.00; Dental Plan-\$180.00; Life Insurance-\$22.06; Chad Cockburn-\$1,816.00; Emil Girard-\$3,195.03; Robert Hacker-\$4,265.74; Lance Jacobsen-\$2,160.00; David Kneifl-\$3,565.00; Daniel Konrad Lisenbee-\$2,099.75; Kimon Litras-\$3,740.54; Dean Pallas-\$2,685.25; Gunner Stanwick-\$2,298.49; Jeffrey Stanwick-\$1,975.01; **Road Fund Employee:** Federal Tax-\$2,616.07; State Tax-\$1,149.07; FICA-\$1,697.34; Medicare-\$396.95; Retirement-\$1,251.05; Health Plan-\$200.00; Dental Plan-\$42.00; Colonial Health-PreTax-\$38.23; Colonial Health L/D-\$47.41; Flex Plan Medical-\$108.69; Road Union Dues-\$137.50; VSP Vision Prem-\$9.59; Legal Shield-\$40.38; Liberty National PreTax-\$6.50; VSP Vision Base-\$19.56; **Health Planning Grant Employer 2502:** Gross Salaries-\$1,438.13; Net Pay-\$1,098.85; Retirement-\$97.07; Total FICA-\$110.01; Health Plan-\$560.00; Dental Plan-\$20.00; Life Insurance-\$2.55; Chloe Coover-\$1,438.13; **Health Planning Grant Employee 2502:** Federal Tax-\$88.50; State Tax-\$51.05; FICA-\$89.16; Medicare-\$20.85; Extra Fit-\$20.00; Extra Sit-\$5.00; Retirement-\$64.72; **Health Program Grant Employer 2504:** Gross Salaries-\$1,750.54; Net Pay-\$1,380.63; Retirement-\$111.20; Total FICA-\$131.71; Health Plan-\$560.00; Dental Plan-\$20.00; Life Insurance-\$2.55; Mohamud Ibrahim-\$103.18; Yesica Saldana Cisneros-\$1,647.36; **Health Program Grant Employee 2504:** Federal Tax-\$89.16; State Tax-\$45.93; FICA-\$106.74; Medicare-\$24.97; Retirement-\$74.13; Dental Plan-\$21.00; VSP Vision Base-\$7.98; **Juvenile Services Aid Employer 2507:** Gross Salaries-\$1,599.00; Net Pay-\$1,297.18; Retirement-\$107.93; Total FICA-\$118.79; Dental Plan-\$20.00; Life Insurance-\$2.55; Kristin Robinette-\$1,599.00; **Juvenile Services Aid Employee 2507:** Federal Tax-\$35.77; State Tax-\$29.05; FICA-\$96.27; Medicare-\$22.52; Retirement-\$71.96; Dental Plan-\$21.00; VSP Vision Prem-\$25.25;

**Payroll Accounts Payable: General Fund:** Collection Service Center, garnishment-\$564.45; Colonial Life & Accident, life insurance premium-\$307.04; Dental Account, premium-\$2,124.00; FSA Medical - \$416.66; FSA Dental - \$975.87; Health Plan, premium-\$49,160.00; Fraternal Order of Police #49, union dues-\$450.00; Federal Withholding, federal taxes-\$12,088.79; Globe Life Liberty, premium-\$194.63; Legalshield, premium-\$109.14; Life Insurance, premium-\$214.21; Nationwide Retirement Solutions, contributions-\$590.00; Nebraska Child Support, garnishments-\$766.61; Neb Dept of Revenue, state taxes-\$6,675.29; Ameritas Retirement, contributions-\$22,392.70; Social Security, FICA & MEDI-\$26,920.52; VSP, premium-\$537.60. **Road Fund:** Colonial Life & Accident, life insurance premium-\$85.94; Dental Account, premium-\$222.00; FSA Medical - \$108.69; Health Plan, premium-\$5240.00; Federal Withholding, federal taxes-\$2,616.07; Globe Life Liberty, premium-\$6.50; Legalshield, premium-\$40.38; Life Insurance, premium-\$22.06; Neb Dept of Revenue, state taxes-\$1,149.07; Nebraska Public Empl Local 251, union dues-\$137.50; Ameritas Retirement, contributions-\$3,127.60; Social Security, FICA & MEDI-\$4,188.58; VSP, premium-\$29.15. **Insurance Fund 1275:** Mid-Americian Benefits-claims \$31,939.24. **Health 2502 Fund:** Dental Account, premium-\$20.00; Medical Account, premium-\$560.00; Federal Withholding, federal taxes-\$108.50; Life Insurance, premium - \$2.55; Neb Dept of Revenue, state taxes-\$56.05; Ameritas Retirement, contributions-\$161.79; Social Security, FICA & MEDI-\$220.02; **Health 2504 Fund:** Dental Account, premium-\$41.00; Health Plan, premium-\$560.00; Federal Withholding, federal taxes-\$89.16; Life Insurance, premium-\$2.55; Neb Dept of Revenue, state taxes-\$45.93; Ameritas Retirement,

contributions-\$185.33; Social Security, FICA & MEDI-\$263.42; VSP, premium-\$7.98. **Juvenile Services Fund:** Dental Account, premium-\$41.00; Federal Withholding, federal taxes-\$35.77; Life Insurance, premium-\$2.55; Neb Dept of Revenue, state taxes-\$29.05; Ameritas Retirement, contributions-\$179.89; Social Security, FICA & MEDI-\$237.58; VSP, premium-\$25.25.

**Accounts Payable: General Fund:** Gretchen Hirschbach, annual prior year service-\$69.24; Martin Hohenstein, reimbursement-\$340.60; Pender Times, publications-\$331.43; Leaf, copier contract, copies-bw/color-\$129.49; One Office Solutions, office supplies-\$283.84; Dawn Bousquet, reimbursement-\$122.48; DAS State Acct, state printer/tech fees-\$201.75; Robert H Giese, annual prior year service-\$92.32; Ruth Gillaspie, annual prior year service-\$69.24; GreatAmerica Fincanical Svcs, copier contract-\$96.09; MIPS, monthly software-\$1,016.13; One Office Solutions, toner-\$393.00; Siouxland Lock & Key, new lock-\$170.00; Irene Van Lent, prior year services-\$16.00; Mark Dorcey, annual prior year service-\$46.16; One Office Solutions, supplies-\$17.40; Margie Rahn, prior year service-\$12.00; MIPS, software-\$3,805.18; NE Assoc of Co Assessors, dues-\$75.00; One Office Solutions, copies-\$607.15; Stanard Appraisal Serv, residential reval-\$22,936.00; Scott Bousquet, mileage, meeting-\$16.97; Ron Collins, mileage, meeting-\$17.29; Tim Decker, mileage, meeting-\$27.58; Ron Gill, mileage, meeting-\$20.50; Jolene Gubbels, setup meeting-\$50.00; Gordon Hegge, mileage, meeting-\$23.52; Leaf, copier contract-\$103.01; Dick McCabe, mileage, meeting-\$32.42; Harold Moes, mileage, meeting-\$24.17; One Office Solutions, copies-\$18.10; Joe O'Neill, reimbursement-\$148.15; RTI, IT suppor, device disposal-\$4,751.40; Janet Engel, annual prior year service-\$34.62; Leaf, copier contract-\$80.89; MIPS, monthly software, scannings-\$128.90; NE Clerk of District Court Asso, dues-\$50.00; One Office Solutions, copier usage-\$47.44; Blue360 Media, NE Criminal law manuals-\$184.45; DAS State Acct, office depot-\$145.34; Marco, copier contract-\$614.45; Microfilm Imaging System, scannings-\$177.00; US Bank, dues-\$468.00; Dakota County Court, court fees-\$1,291.40; Dakota County Sheriff, papers, warrants-\$787.21; District Court, court costs-\$1,087.00; Stuart B Mills, atty fees-\$1,020.00; Randy S Hisey, atty fees-\$361.00; Jennifer Walkingstick, atty fees-\$625.36; Robert Wichser, atty fees-\$2,935.42; Des Moines Stamps, 3 seal stamps-\$201.00; A-Team, boiler-\$384.00; City of Dakota City, utilies-\$212.82; Eakes, supplies-\$129.12; Gill Hauling, dumpster-\$194.99; MidAmerican Energy, utilities-\$881.93; NPPD, utilites-\$1,337.10; One Office Solutions, office supplies-\$4.15; TK Elevator, elevator maintenance-\$1,649.94; Trembly, pest control-\$55.00; Wilmes Hardware, misc-\$6.61; Angela Abts, reimbursement-\$570.51; One Office Solution, copies-bw/color-\$203.60; Pender Times, publications-\$12.10; PMRNRD, monthly rent-\$750.00; So Sioux City Chamber of Commerce, dues-\$90.00; Patricia Stingley, annual prior year service-\$103.86; AT&T, phones-\$726.36; AutoZone, supplies, materials-\$78.87; Billion, vehicle repair-\$1,201.65; Bort Auto Body, vehicle repair-\$451.67; Linda Carson, prior year service-\$11.00; City of So Sioux City, fuel-\$6,527.71; Fremont Tire, tire repair-\$27.00; HNH Auto Repair, vehicle repair-\$879.29; Jack's Uniforms, uniforms, LE supplies-\$259.85; Siouxland Federal Credit Union, fuel, misc-\$76.23; TransUnion Risk & Alternative, searches-\$121.20; Tri-State Communications, LE supplies-\$83.00; Tucker's Glass Shop, vehicle repair-\$40.00; US Bank, LE supplies, training, fuel, office supplies-\$692.04; James Wagner, annual prior year service-\$46.16; Wilmes Hardware, LE supplies-\$197.94; Woodhouse, vehicle repair-\$325.69; Des Moines Stamps, date stamp-\$68.00; Hall County Sheriff, subpoenas-\$42.84; Marco, copier contract-\$304.45; Nebraska.gov, certified records-\$17.00; Pender Times, publications-\$60.54; US Bank, phones, NE Criminal law manuals, copies-\$649.95; City of So Sioux City, LEC cost shares for Jan-\$50,611.25; Advanced Correctional Healthcare, doc fee & prescriptions-\$10,503.65; Albireo Energy, consult exhaust fans-\$910.00; Associated Fire Protection, qrtly inspection-\$495.00; AT&T, phones-\$93.96; Bob Barker, supplies-\$459.12; Charm-Tex, supplies-\$1,242.38; City of Dakota City, utilities-\$2,677.55; City of So Sioux City, fuel-\$136.69; Easkes Office Solutions, prisoner & janitorial supplies, misc-\$3,801.50; Gill Hauling, dumpster-\$395.31; GRP, disposal-\$93.00; Jack's Uniforms, uniforms-\$321.30; Justice Benefits Inc, annual maintenance-\$2,900.00; MidAmerican Energy, utilities-\$1,741.18; NPPD, utilites-\$2,275.65; Phoenix Plumbing, repairs in jail-\$1,870.19; Summit Food, food & beverages-\$28,831.92; Trembly, pest control-\$100.00; US Bank, medical, janitorial & office supplies, repairs-\$773.18; Wells Fargo, copier contract-\$375.03; Wilmes Hardware, supplies-\$23.39; Dodge County Clerk, quarterly county billing-\$14,019.51; City of So Sioux City, fuel-\$37.23; US Bank, supplies, membership-\$137.96; US Bank, meal-\$25.00; Verizon, phones-\$42.88; Civil Engineers & Constructors, research-\$1,820.00; NE Weed Control Assoc, dues-\$175.00; Gloria Dwyer, annual prior year service-\$11.54; Marco Technologies, copier contract-\$358.56; McKesson, payment-\$7.16; Sanofi Pasteur Inc, medical supplies-\$95.24; US Bank, office supplies-\$160.50; Dr Thomas Wenthe, consulting physician fee-\$250.00; Nicholas Nieman, reimbursement-\$339.07; One Office Solutions, copier contract-\$51.87; US Bank, online legal research-\$374.00; Dakota City-Postmaster, presort MT3 payment-\$30.00; DAS State Acct, payroll/acct payable-\$150.00; Electronic Engineering, monthly monitoring-\$29.95; F&M Bank, deposit slips for new FSA Acct-\$32.71; Fibercomm, phones system-\$737.52; Innovative Appraisal Serv, TERC Data collection, re-assmnt hrs-\$3,105.75; Justice Benefits Inc, scaap collection fee-\$1,937.10; MercyOne, monthly EAP-\$210.90; MIPS, payroll/acct payable-\$668.75; Region IV Inc, Qrt 3 payment-\$5,320.25; US Bank, postage label, ink, seal solution-\$258.00; US Postal, monthly postage-\$4,000.00; Road Improvement 0802, 190th st culvert, S Bluff culvert-\$93,085.66; **Road Fund:** Bauer Built Tire Service, parts-\$237.54; Bosselman Pump & Pantry, fuel-\$1,247.08; Engel's Heating & Cooling, building repair-\$745.00; Gill Hauling, dumpster-\$130.89; H204U, water-\$8.50; Hundertmark, parts-\$206.25; J&J's Pronto, fuel-\$147.77; K&K Hubbard Mini Mart, fuel-\$247.31; L.G. Everist, gravel-\$3,222.24; LINDBLOM, bathroom-\$97.50; Kimon Litras, clothing allowance-\$62.99; Matheson, oxy/acetylene-\$223.84; Richard McNear, annual prior year service-\$57.70; Arnie Mellick, prior year service-\$13.00; MidAmerican Energy, utilites-\$214.93; Midwest Wheel, supplies, parts-\$714.63; NPPD, utilites-\$106.37; NNTC, phones-\$128.38; Northeast Power, energy usage-\$346.31; Pender Times, publications-\$205.03; Pomp's Tire Service, supplies-\$52.00; RC Customs, parts-\$1,699.04; Roto-Rooter, misc-\$1,475.00; SAPP BROS, fuel-\$1,544.00; Sioux City Ford, parts-\$2,084.53; Siouxland Hydraulics, parts, labor-\$897.43; Steffen Truck Equip, parts-\$1,137.71; Stephan Welding Inc, parts-

\$35.00; US Bank, misc, drug testing, dumpster, meals-\$417.17; Van Diest, chemicals-\$118.50; Verizon Connect, GPS-\$411.19; Verizon Wireless, phones-\$82.89; Village of Emerson, electricity-\$75.78; Wilmes Hardware, supplies, parts-\$228.42; Ziegler's, parts-\$1,492.00; **Road & Bridge Improvement:** Malone Construction Co, 190th st culvert-\$92,497.16; Veenstra & Kimm, S Bluff Culvert-\$588.50; **Visitor Promo:** SSC Chamber of Commerce, visitor promo-\$18,994.57; **P&M Fund:** Microfilm Imaging System, Data processing equipment-\$210.00; MIPS, software-\$611.86; **Health Grant 2502:** US Bank, travel expenses-\$1,191.33; **Health Grant 2504:** US Bank, firespring, supplies, suites-\$424.99; Verizon, phones-\$272.89; **2507 Juvenile Grant:** Community Monitoring, family support-\$300.00; Langugae Line, interpreter-\$5.90; Owens Educational Serv, electronic monitoring-\$450.00; **DCHD Covid fund 2508:** Ford Motor Credit Company, lease payment-\$912.16; Nurses Service Organization, NSO nursing insurance-\$2,105.00; US Bank, phones-\$102.82; **ARPA Fund:** Civil Engineers & Constructors, Lik U Wanta Dr proposal-\$4,705.00; Foxx & Hound Electric, update/repair electrical-\$3,400.00; **E911:** City of So Sioux City, 2nd quarter 911 monies-\$9,048.37; **Public Safety 2960:** RFD Sales Tax, tax month-\$24,272.12

Commissioner Love moved, seconded by Commissioner Van Berkum to approve the Chair to sign the Certificate of Cost Allocation Plan allowable per Title 2 of the CFR, Part 200 Child Support indirect cost rate at the request of Kathy Wiltgen, Clerk of District Court. ROLL CALL VOTE: Launsby-yes, Hohenstein-yes, Love-yes, Van Berkum-yes, Giese-yes. UNANIMOUS MOTION CARRIED.

Commissioner Launsby moved, seconded by Commissioner Van Berkum, to approve Resolution 24C-002 to make the appointment of the County representative to the governing board of the Dakota County Public Safety Services Agency as Commissioner Scott Love. ROLL CALL VOTE: Hohenstein-yes, Love-yes, Van Berkum-yes, Giese-yes, Launsby-yes. UNANIMOUS MOTION CARRIED.

DAKOTA COUNTY  
BOARD OF COMMISSIONERS  
RESOLUTION 24C-002

RESOLUTION OF APPOINTMENT

DAKOTA COUNTY PUBLIC SAFETY SERVICES AGENCY

WHEREAS, Dakota County (County) has an Interlocal Cooperation Act Agreement with the Dakota County Public Safety Services Agency (Agency), and;

WHEREAS, a resolution of appointment is required to appoint a County representative to the governing board of the Agency.

BE IT RESOLVED by the Board of Commissioners for Dakota County, Nebraska, to appoint Scott Love, an elected and currently serving official of the County, to serve as the County representative on the governing board of the Agency.

Passed and approved this 22nd day of January, 2024.

Commissioner Love moved, seconded by Commissioner Giese to approve Resolution 24C-003 permitting pledged securities as submitted by County Treasurer, Dawn Bousquet. ROLL CALL VOTE: Love-yes, Van Berkum-yes, Giese-yes, Launsby-yes, Hohenstein-yes. UNANIMOUS MOTION CARRIED.

BOARD OF COUNTY COMMISSIONERS  
DAKOTA COUNTY, NEBRASKA  
RESOLUTION 24C-003

APPROVAL OF PLEDGED SECURITIES

WHEREAS, the County Treasurer may deposit in any bank, capital stock financial institution, or qualifying mutual financial institution of the county in which she is treasurer in excess of the amounts authorized in §77-2318 and guaranteed by the Federal Deposit Insurance Corporation (FDIC) plus the maximum amount of the bond given by such bank; and

WHEREAS, the following depository secures the deposits by giving security for excess funds as provided in the Public Funds Deposit Security Act as authorized in §77-2318.01:

THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Dakota County, Nebraska, that BANK FIRST be permitted to Pledge the following securities, held in escrow by the Dakota County Treasurer (trustee) to secure deposits in the County in said bank, to wit:

Union Bank & Trust

Pledge Cusip #00435TAB7

Amount Pledged: \$500,000.00

Maturity: 7/25/2058

APPROVED AND ADOPTED this 22nd day of January, 2024.

Commissioner Love moved, seconded by Commissioner Hohenstein to approve the request of Dawn Bousquet, Treasurer, to disburse payment to Sheriff's office for a Distress Warrant that was processed incorrectly through the receipt process from fund code E911 2910-349-55. ROLL CALL VOTE: Van Berkum-yes, Giese-yes, Launsby-yes, Hohenstein-yes, Love-yes. UNANIMOUS MOTION CARRIED.

Commissioner Love moved, seconded by Commissioner Giese to approve the request of Dawn Bousquet, Treasurer, to correct miscellaneous receipts coded wrong with journal entries from E911 2910-349-55 to County General fund 0100-395-10. ROLL CALL VOTE: Giese-yes, Launsby-yes, Hohenstein-yes, Love-yes, Van Berkum-yes. UNANIMOUS MOTION CARRIED.

Commissioner Love moved, seconded by Commissioner Van Berkum to approve Dawn Bousquet, Treasurer, semi-annual report showing receipts and disbursements of the Treasurer's Office for the last preceding six months ending December 31, 2023. §33-117(3) ROLL CALL VOTE: Launsby-yes, Hohenstein-yes, Love-yes, Van Berkum-yes, Giese-yes. UNANIMOUS MOTION CARRIED.

Commissioner Love moved, seconded by Commissioner Hohenstein to approve Nick Nieman, Veteran Service Officer, request to approve the Amended VetraSpec license for two more years. This amendment extends the original VetraSpec agreement through December 2025. ROLL CALL VOTE: Hohenstein-yes, Love-yes, Van Berkum-yes, Giese-yes, Launsby-yes. UNANIMOUS MOTION CARRIED.

Pat Wojcik, Siouxland Coalition Against Human Trafficking, appeared before the Board and gave some statistics relating to human trafficking and what is being done in the Siouxland Area to bring awareness. Commissioner Hohenstein moved, seconded by Commissioner Launsby, to approve and adopt the Proclamation for Slavery and Human Trafficking Awareness and Prevention Month. ROLL CALL VOTE: Love-yes, Van Berkum-yes, Giese-yes, Launsby-yes, Hohenstein-yes. UNANIMOUS MOTION CARRIED.

Proclamation For Slavery and Human Trafficking Awareness and Prevention Month

Whereas, the United States was founded upon the principle that all people are created with the inalienable right to freedom, and added the 13<sup>th</sup> amendment to the Constitution making slavery illegal;

Whereas slavery within the United States today is most often found in the form of forced labor and sex trafficking, which weakens our social fabric, increases violence and organized crime, and debases our humanity;

Whereas this problem is found even within our community;

Whereas every business, community organization, faith community, family and individual can make a difference by choosing products that are not made by forced labor; by working to protect our young people from sexual exploitation; by addressing the problems of internet sex trafficking and pornography; and by becoming more aware of the problem and possible solutions;

Therefore, the Dakota County Board of Commissioners, acknowledge January as Slavery and Human Trafficking Awareness and Prevention Month, and encourage our citizens to become more familiar with the problem and to work toward solutions.

Proclaimed this 22nd day of January, 2024.

Angela Abts, Nebraska Extension Office-Dakota County, along with Julie Boyle and Amy Topp presented the 2023 Annual Report and describes some of the many projects they do throughout the county. The Board thanked the Extension staff.

There were no Audit bids to review. Commissioner Giese moved, seconded by Commissioner Love, to advertise again for a proposal for Audit services of all Dakota County Funds and offices for fiscal years ending June 30, 2024 and possibly two subsequent years. ROLL CALL VOTE: Van Berkum-yes, Giese-yes, Launsby-yes, Hohenstein-yes, Love-yes. UNANIMOUS MOTION CARRIED.

Dale Alexander with Midwest Engineering Inc, appeared before the Board and stated he had reviewed the 3 bids received: JMN Construction LLC, Valley NE - \$224,873.00, ME Collins Contracting Co. Inc., Wahoo NE - \$198,288.00 and Herbst Construction Inc., LeMars IA -\$330,500.00 with a request for completion of June 2024. He recommended going with ME Collins Contracting as they have the low bid and able to complete project by June 2024. Commissioner Love moved, seconded by Commissioner Hohenstein to approve the bid to M.E. Collins Contracting Inc. for the Homer and Jackson Bridge Decking projects using ARPA funds in the amount of \$198,288.00 total to be completed by June 1, 2024. ROLL CALL VOTE: Giese-yes, Launsby-yes, Hohenstein-yes, Love-yes, Van Berkum-yes. UNANIMOUS MOTION CARRIED.

Jolene Gubbels, Highway Superintendent, Motor Grader bids. Gubbels stated bids came in with and without trade in from Ziegler and John Deere. After discussion, the Road Department would like to keep the motor grader as backup for emergencies and when there are breakdowns. Commissioner Love agreed but stated the machine needs to be used. Commissioner Launsby talked with Purple Wave on auction and average trade would bring \$58 to \$80 thousand. Further discussion regarding the current 2010 machines condition of machine and use. Bids received from Murphy Tractor, Sioux City IA – 2024 John Deer 275 HP \$448,800.00; Ziegler, Sioux City, IA – 2024 Cat 272 HP \$483,534.71 and 2024 Cat 252 HP \$452,001.45. Murphy Tractor can add LED lights for \$2000. Commissioner Love moved, seconded by Commissioner Giese to accept the bid from Murphy Tractor-Sioux City for the 2024 John Deer 772 GP – 275HP motor grader adding the LED lights for \$450,800.00. ROLL CALL VOTE: Launsby-yes, Hohenstein-yes, Love-yes, Van Berkum-yes, Giese-yes. UNANIMOUS MOTION CARRIED.

Dakota County Bridge Inspections for 2024. Commissioner Love read the bids received: Midwest Engineering Inc (MEI), Lincoln NE - \$4,495.00; JEO Consulting Group, Norfolk NE - \$15,700; and IMEG Corp, Sioux Falls SD - \$15,205.68. It was noted that MEI has done the county inspections the last 3 years and the pricing has not changed. Commissioner Love moved, seconded by Commissioner Van Berkum to award the bid for Dakota County Bridge Inspections for 2024 to : Midwest Engineering Inc (MEI), Lincoln NE - \$4,495.00. ROLL CALL VOTE: Hohenstein-yes, Love-yes, Van Berkum-yes, Giese-yes, Launsby-yes. UNANIMOUS MOTION CARRIED.

Chair Hohenstein explained that the Employee Handbook that was approved had 2 places that talked about the inclement weather and how it should be handled. One paragraph was very general, and one paragraph speaks specifically about the closing of the courthouse. It is the recommendation of the County Attorney's office to remove the "general" one from the handbook effective 1-22-24. Commissioner Love stated he understands both sides. Commissioner Love moved, seconded by Commissioner Launsby, to approve Resolution 24C-004 Employee Handbook amending by removing Section 9.8 Inclement Weather as this is addressed and clarified under Section 4.3 Emergencies effective 1-22-2024. ROLL CALL VOTE: Love-yes, Van Berkum-yes, Giese-yes, Launsby-yes, Hohenstein-yes. UNANIMOUS MOTION CARRIED.

Chair Hohenstein took a moment to thank Jolene Gubbels and Lance Jacobsen and the entire road department for all of the time spent over the last couple week with the blizzard, sleeping in their trucks and at the shop and working countless hours.

Board Chair Hohenstein made the following appointments for members/employees/public to serve on the following boards and working committees:

<b>Appointments of Advisors to Various Boards</b>	<b>2024</b>
Area Agency for Aged Advisory Board (3-yr term to 2027)	Shawna Messerlie
Area Agency on Aging Governing Board	Robert Giese
County Health Board	Scott Love
Dakota County Public Safety Services Agency Governing Board (Resolution)	Scott Love
Goldenrod Regional Housing Agency (formerly NE Nebr Joint Housing Agency)	Joe O'Neill
Northstar (formerly Region IV Developmental Disabilities)	Troy Launsby
Planning & Zoning	Troy Launsby
R C & D (Nebraska Loess Hills Resource Conservation & Development Council)	Brian Van Berkum
Region 4 Behavioral Health Services Board	Marty Hohenstein
SIMPCO Board of Directors	Robert Giese
SIMPCO Transportation MPO Policy Board	Robert Giese
<b>Appoint Members to serve on Working Committees</b>	
<b><u>Name of working committee</u></b>	
Americans w/ Disabilities Act (ADA)	Kim Watson, County Attorney
Civil Defense/(LEPC,PEP)	Scott Love
Dakota County Rural Economic Development	Robert Giese
Emergency Closings	Kleinberg/Love/Hohenstein
Finance & Budget	Robert Giese & Martin Hohenstein
Growing Community Connections	Brian Van Berkum
Highway 35 Committee	Scott Love
KNNB (Keep Northeast Nebraska Beautiful)	Scott Love
LEC (Law Enforcement Center) Joint Board	Love/Launsby/At Large Randy Groetken
Legislative	Robert Giese
Merit Commission	Scott Love
Personnel/Policies	Scott Love & Martin Hohenstein
Press Committee	Robert Giese & Cherie Conley
Property/Space Utilization	Troy Launsby & Brian Van Berkum
Road Committee	Troy Launsby & Brian Van Berkum
Safety	Scott Love & Brian Van Berkum
Storm Water Advisory Board	Robert Giese
Veterans Oversight Committee	Marty Hohenstein

Jolene Gubbels, Highway Superintendent, presented the Bi-weekly Road Report for December 24, 2023 – January 20, 2024. Overtime- 397 hours – snow removal; tree/debris removal- 6 hours; snow removal- 1032.5 hours; Sign repair – 5 hours. Concerns were related to the snow with medical necessities and power outages.

Elisabet DeRoin presented the Board with the Quarterly Jail Report for October, November, and December 2023. 2023/2024 Fiscal Average: Inmates per day: County-98, Federal-15, Juveniles-.38, Total In-House-114. Federal Income: Fiscal Marshalls - \$221,431.82, ICE - \$11,221.01, OMMS/SDMS - \$1,520.00 (2023 Calendar Federal: \$560,123.17). Fiscal County Contracts: \$3,795.00. The jail is at 45% of the total estimated yearly budget or 9% under budget for the fiscal year.

Commissioner Hohenstein moved, seconded by Commissioner Launsby to approve the Building and Grounds request, and bid from Rohan Electric LLC to replace 15 Exit/Emergency lights with LED Exit/Emergency lights for \$1,869.31 to be paid from the ARPA funds. ROLL CALL VOTE: Van Berkum-yes, Giese-yes, Launsby-yes, Hohenstein-yes, Love-yes. UNANIMOUS MOTION CARRIED.

Commissioner Committee Reports: Chair Hohenstein attended a Region IV meeting in Norfolk.

Mail and/or Emergency Business: County Clerk, Cherie Conley, informed the County received the Jail Standards review report and the facility was determined to be in full compliance with the standards at the time of inspection. A copy of the NACO Legislative Report was passed out and some discussion on the proposed LB's.

Commissioners all went on the quarterly jail tour pursuant to 47-109.

Commissioner Van Berkum moved, seconded by Commissioner Love, to adjourn the meeting. All in favor. Chair Hohenstein adjourned the Board of Commissioners meeting of January 22, 2024, at 4:25 p.m.

Dakota County Board of Commissioners

\_\_\_\_\_  
Martin Hohenstein Chair

\_\_\_\_\_  
Cherie Conley, County Clerk/Secretary